

Alliance of the American Dental Association Election Policy

A. Eligibility for Serving on the AADA Board of Directors

Candidates for elected board positions must meet the following criteria:

1. Be an active member, which is demonstrated by current dues and actively participating in either component, constituent or national level of AADA.
2. Be eligible according to criteria set forth for elected board members.
3. Must have served their entire term of any previously elected office, according to the terms set forth in AADA Bylaws.
4. Submit an application for candidacy.
5. Read and accept responsibility for the legal and fiduciary responsibilities of non profit boards outlined in the AADA Board of Directors Handbook, which include:
 - a. Duty of Care – which includes level of competence
 - b. Duty of Loyalty – which includes standard of faithfulness
 - c. Duty of Obedience – which includes “not permitted to act in a way that is inconsistent with the central goals of the organization”
6. Give written consent to serve by signing the AADA Commitment to Serve Form.
7. Must be faithful to “fulfill his or her duties as outlined in the bylaws, the handbook, directives of the House of Delegates, mission statement, and the President’s goals.”

Resignations

A board member of the AADA is sworn to complete their term of office, and fulfill their duties as outlined in the bylaws. Duties cannot be considered fulfilled should a board member resign without having completed their term and satisfying all their duties, including the transfer of all records of that office to their successor.

Service on the Board of Directors is an honor and a privilege. Resignation from the Board results in direct and specific consequences:

1. A board member who resigns their office before completing their stated term and fulfilling their stated duties forfeits eligibility to hold any board position.
2. A board member who has been nominated for elected office, but who resigns their current office either verbally or in writing before completing their term, forfeits their nomination, and their name is immediately removed from the slate of nominees.

Reconsideration for an elected or appointed position for a board member who had resigned requires:

1. The resigned board member is ineligible to serve on the Board of Directors for a minimum of one year following the term from which they resigned; and,
2. The resigned board member who is seeking an elected or appointed position after one year must have the written endorsement of both their Constituent President and their District Trustee; and,
3. The resigned board member seeking an elected or appointed board position after one year must be deemed eligible by a unanimous vote of the Executive Committee.

B. Application for Elected Office Form

1. The applicant shall submit the application for candidacy directly to the Nominating Committee Chair. The applicant shall send a copy of the application for signoff to the Constituent President or the District Trustee for the State in which the applicant resides. The signoff is to demonstrate the applicant is a member in good standing. A confidential statement concerning the ability of the applicant to perform the duties of the position for which they are applying may be included with the signature which the Nominating Committee will consider when voting upon a slate of nomination.

C. Nominating Committee

1. Responsibilities of the Nominating Committee.
According to the Bylaws Article VII-Elected Officers, Section C-Election and Appointment, #2, appointed officers shall be approved by the Board of Directors to serve. The Nominating Committee shall submit the names of qualified, eligible candidates to the Board of Directors for ratification.

The Nominating Committee, in accordance with the bylaws, shall present the ratified slate at the House of Delegates.

2. Until the day that the Nominating Committee presents the ratified slate to the House of Delegates, it may adjust the slate. If necessary, the nominating committee may convene via conference call or conduct an e-mail or mail ballot, however, in this circumstance the vote must be unanimous.
3. Candidates selected by the Nominating Committee are required to sign the AADA Commitment to Serve Form.
 - a. Failure to complete commitment form will result in disqualification of the candidate.
 - b. An elected board member who fails to fulfill the duties pledged in the commitment form will be disqualified from holding current or future office.